

Outreach Christian Education

# **Bulldog Kid's Club**



North Kansas City  
2900 N.E. Cates  
KCMO 64117  
816.455.5575

Riverside  
2920 N.W. Vivion Road  
Riverside, MO 64150  
816.741.7701





## Academic Information

School Attending:  Outreach Christian Education  Public School: \_\_\_\_\_

BEFORE SCHOOL— School's Start Time: \_\_\_\_\_ a.m. Student can be dropped off by \_\_\_\_\_ a.m.

AFTER SCHOOL— School's Release Time: \_\_\_\_\_ p.m. Student must be picked up by \_\_\_\_\_ p.m.

Has student ever had discipline problems? \_\_\_\_\_ If so, please explain: \_\_\_\_\_

Has student ever been expelled or suspended from school? If so, state reason: \_\_\_\_\_

How did you hear about Outreach? \_\_\_\_\_

State your reason for wanting to enroll your child in the Bulldog Kid's Club: \_\_\_\_\_

## Discipline and Behavior Policy

All children are expected to behave. Foul language, kicking, hitting, and causing harm to other children or staff will not be tolerated. **All children are required to be respectful to the staff; this is a must.** We reserve the right to dismiss any child not complying with the rules of the childcare center. We also reserve the right to refuse any application.

God gives charge to the parent to discipline their children. We understand that every parent has their own guidelines, morals, and personal convictions when it comes to discipline. It is our desire to work with each family as an individual unit on all matters including discipline. Discipline is managed by first issuing a time out followed by a loss of privileges. If there is a discipline problem that cannot be resolved, we do reserve the right to dismiss your child from day care; however, only as a last resort.

Please be assured we are here to work with your home according to your convictions.

## Important Information

### Medication

If your child is on medication and you need your childcare provider to administer a dosage, it must be in the original container with the pharmacy label showing the prescription number, date, name of the medication, dosage, child's name, and doctor's name. **Prescription medication will not be administered without a note authorizing dispensation of medication.** Tylenol, cough syrup, etc. will be administered if the parent/guardian sends a note of consent.

### Toys/Electronic Games

Please do not send toys of any kind with your child. We provide a variety of toys. We cannot be responsible for items that are damaged or lost.



## Tuition and Fees

### Tuition

Each full-time student is required to pay full tuition regardless of whether or not the child is in attendance. Once a child has taken a full-time enrollment space, staffing and services are provided based on a full-time student. When taking your child out of OCE, two week's notice is necessary or full tuition will be required. *We do not refund tuition if your child is taken out of OCE prior to a two week notice.* Tuition payments are due every Friday unless you have made other arrangements with the OCE director. You may pay for your child's care weekly, biweekly or monthly as long as it is "payment in advance." We cannot provide services for those who have not paid their tuition.

### Late Fees

There is a late charge for any child not picked up by closing. If your child is picked up after closing, you are required to pay the teacher on duty. There are no exceptions. The fees are as follows:

One minute past closing is an automatic \$5 charge.

**PLEASE PAY THE TEACHER IMMEDIATELY---DO NOT WAIT UNTIL A PAY PERIOD.**

An additional \$5 for each 5 minutes thereafter will be charged.

### Returned Checks

There is a \$30 service charge on returned checks. If you have a check returned more than once, you will be required to pay by cash or money order.

## Agreements

My signature below indicate that:

I understand that I am fully responsible for my child's behavior and responsible for any medical expenses that may occur while at Outreach including ambulatory services. I do not hold Outreach Christian Education/Gospel Center, Inc. or it's staff responsible for any accidents that may occur while in their care. I give permission to photograph my child and use those photos to publish on bulletin boards, the website, and newspapers, etc. When my child is ill, I understand and agree that my child may not be accepted for care. If my child becomes ill during the day, I will be called to pick him/her up. Tuition must be paid in advance. I understand this program is Christian oriented and that Biblical principles of the Word of God (Holy Bible) will be taught and memorized. I have read this packet in its entirety. I understand and accept the rules and policies including tuition.

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother's Signature

\_\_\_\_\_  
Date

***Thank you for the privilege of serving your family!***