



OUTREACH
CHRISTIAN EDUCATION

Enrollment Application

Dear Outreach Parent,

Enclosed in this packet is everything you will need to apply for enrollment at OCE. We are so excited that you are interested in joining our school family. We are a closely-knit group of people who yearn to serve God by enhancing His Kingdom. Our desire is to educate students in traditional areas of study within a Biblical worldview. Additionally, our hearts yearn to develop Defenders of the Faith—students who are equipped and empowered to answer “for the hope that lies within” in accordance with the Scriptural imperative. We further desire to serve the entire family holistically. Just as the Bible illustrates that we are the Body of Christ, we at OCE are an extension of that Body and feel that each adoptive member is vital to what we do. When you join Outreach, you are grafted in and become part of who we are.

We are so grateful for this opportunity to serve you and your family. Just as with any other facility, we know that we (and you) will make mistakes. What separates us, however, is that we promise to endeavor to respond like Jesus in all circumstances and to grow from our shortfalls. We will always strive to provide the highest in quality academics, character formation, and spiritual depth.

If you have any questions during the application process, please feel at liberty to contact us. Please complete the attached application in its entirety. Also, if you wish to apply for financial aid, please ask for an ACE application or download it from our website: www.outreacheducation.org (scroll down and click on the ACE Scholarships link).

Thank you for your partnership with OCE, and for allowing us to pour into your most beloved treasures—your children. May Jesus bless you and your family as you become an extension of ours.

Blessings,

Jessica Bullard
Principal

Outreach Christian Education Code of Ethics

1. Our school will be a place where students cultivate an active and authentic relationship with Jesus Christ.
 - This includes studying God's Word, maintaining an active prayer life, being part of a church community, making oneself accountable to others, and seeking to share Christ through word and deed.
 - Students should make every effort to avoid influences that create a heart divided from the Lord. This includes what one views and listens to, recognizing that anything that mocks or disregards biblical standards can be destructive to a life of faith.
2. Our school will be a place where students respect each other's physical and spiritual well-being.
 - Encourage one another and build each other up (1 Thessalonians 5:11). This requires us to treat others with kindness and respect at all times. It also requires us to be a positive influence in the lives of those with whom we associate.
 - Communicate with others in the spirit of love. This requires that we refrain from such things as gossip, anger, unkind words (spoken or written), and cruel jokes at the expense of others.
 - a. Student must avoid insults, threats, unkindness toward one another, and any language which is vulgar, or which demeans either God or humankind. Bullying and hazing are also unacceptable behaviors.
 - b. Each student must respect and protect the property rights of others and refrain from misusing, misappropriating, or infringing in any manner with the personal or assigned property of others.
 - c. Students must refrain from physical interference such as tripping, hitting, poking, and the like. Rough-housing, even in play, leads too quickly to danger or misunderstanding and is not permitted.
 - d. Since mutual respect involves not distracting one another and not advertising partiality, students will refrain from public displays of affection or dislike.
3. Our school will be a place where the authority of God, parents and the school staff are appropriately respected.
 - Develop relationships that edify our relationship with Christ and spur us to live righteously (1 Corinthians 15:33).
 - a. Students must obey instructions from the Academy's staff and its supporting adults promptly and willingly, avoid displaying any negativism of tone or attitude and exhibit respect toward teachers and authority.
 - b. Students will not distract or detract from the learning of others or themselves.
 - c. Students should walk in an orderly manner between locations in the building and be prompt in their arrival at class and for other school events.
 - d. Students will comply with school's dress code.
4. Our school will be a place where people demonstrate lives of integrity.
 - Be honest and above reproach. We must always speak the truth and avoid any appearance of dishonesty (Proverbs 8:7). This includes avoiding such things as stealing, lying, cheating, and deception.
 - Students will exhibit academic honesty, as we are called to lives that are characterized by holiness (1 Peter 1:14-16).
 - Students will exhibit honesty in all their dealings with the staff and students of the Academy and its activities.

5. Our school will be a safe and clean learning environment, and students will accept guidelines chosen to care for our facility and maximize learning.
- Demonstrate self-control (James 1:19). We must avoid allowing our behaviors or responses to a situation to be a hindrance or a distraction to the school community as a whole.
 - Students are expected to flee from the presence and association of any inappropriate or illegal activities (Ephesians 5:3-7).
 - a. Students should keep OCE and its campus neat and clean and avoid destruction, damage, or defacement of school property in any form.
 - b. All food must stay in the cafeteria unless given permission by a teacher or supervisor. Chewing gum may not be used in the building or at any school functions without permission of the staff. There may be no open food or drink in the hallways.
 - c. The possession or use of drugs, alcohol, tobacco, or weapons on campus is forbidden.
 - d. No student may be in unsupervised areas at any time (this include sitting in vehicles). Students are expected to be in their assigned areas at designated times. A student wishing to be excused from an assigned location or activity must get written permission from the assigned teacher. Permission given by another adult is not valid without the expressed consent of the assigned teacher.
6. Our school will be an environment that practices sportsmanship and promotes school spirit.
- Students will uphold fair play, be gracious in defeat and modest in victory, and will be a worthy representative at all games.
 - Students will support team and cheerleaders, attend extra-curricular activities when possible, and will participate in pep rallies and fundraisers.
 - Students will have pride in, and loyalty to, Outreach Christian Education.

Outreach Christian Education, as necessary and advisable, may add to or refine the above code of ethics in the best interests of the students and the mission of the school.

Does your family agree to **endeavor** to live by this Code of Ethics? Yes No

Father's Signature

Date

Mother's Signature

Date

Student's Signature

Date

STATEMENT OF FAITH*

Jesus Christ is the headmaster of Outreach Christian School. The teaching faculty and staff are only servants to be used by the Lord in educating and training each child. This is the *condensed* statement of faith for our school. A more comprehensive statement may be obtained from the front office.

- (A) **Holy Scripture**—We believe that all scripture of both the Old and New Testaments is the inspired Word of God. It is without error and the sole authority for life, faith and conduct.
- (B) **The Godhead**—We believe there is one true and living God who eternally exists in three persons: God the Father, God the Son and God the Holy Spirit (Deuteronomy 6:4; Matthew 28:19; II Corinthians 13:14; John 14:10, 26).
- (C) **Jesus Christ**—We Believe Jesus Christ is the only begotten and eternal Son of God. He was born of a virgin, lived a sinless life, died on the cross as our substitute, was buried, rose from the grave in a bodily resurrection and, with His promise to return, ascended into heaven to be seated at the right hand of God (Isaiah 7:14; 9:6; Luke 1:35; John 1:1-2, 14; II Corinthians 5:19-21; Galatians 4:4-5; Philippians 2:5-8; Acts 2:18-36; Romans 3:24-25; I Peter 2:24; Ephesians 1:7; I Peter 1:3-5).
- (D) **Holy Spirit**—We believe the Holy Spirit convicts the world of sin, of righteousness, and of judgment; and, that He is the Supernatural Agent in regeneration, baptizing all believers into the body of Christ, indwelling and sealing them unto the day of full redemption (John 16:8-11; Romans 8:9; I Corinthians 12:12-14; II Corinthians 3:6; Ephesians 1:13-14).
- (E) **Man and the Fall**—We believe man is the special and eternal creation which God made in His own image and likeness. However, when the first man, Adam, voluntarily sinned, he incurred the just and forewarned penalty of spiritual and physical death for both himself and all future humanity. Therefore, his sin, which separated him from God, also became our sin; so all have been alienated from God and are in need of reconciliation (Genesis 1:26-27; Romans 3:22-23; 5:12; 6:23; Ephesians 2:1-3; 4:17-19).

We also believe that, apart from God, man is totally depraved, utterly unable to remedy his lost condition, and will spend eternity separated from Him in eternal torment.
- (F) **Salvation**—We believe salvation is the gift of God, offered to man by grace and received when we, through repentance, place our hope and trust fully in Jesus Christ who gave His life's blood as a ransom for the forgiveness of our sins (John 1:12; Ephesians 1:7; 2:8-10; I Peter 1:18-19).
- (G) **The Church**—We believe that all who put their faith in Jesus Christ are immediately placed by the Holy Spirit into a singular united spiritual body recognized as the church. The local assembling of believers, with Jesus Christ as the head, is the visible, physical expression of this spiritual body (I Corinthians 12:12-14; II Corinthians 11:2; Ephesians 1:22-23; 5:25-27).
- (H) **Lifestyle**—We believe it is the will of God to live a life devoted to scripture and defined by like action (Romans 12:1-2; 14:13; II Corinthians 6:14; 7:1; II Timothy 3:1-5; I John 2:15-17; II John 9-11).
- (I) **Last and Eternal State**—We believe Jesus Christ will literally come for His church, physically establish His millennial reign on earth, decree a final judgment between the righteous and wicked and rule forever in the new heavens and new earth (Matthew 25:41-46; Mark 9:43-48; Luke 16:19-26; II Thessalonians 1:7-9; Jude 6-7; Revelation 20:11-15).

*This statement of faith is intended to reflect our beliefs but is not to be considered all-inclusive.

OCE'S CONDENSED STANCE ON CULTURAL CONTROVERSIES

The subjects below represent our steadfast scriptural position and our biblical understanding of those Scriptures. Cultural diversities and pressures in this modern era convince some to embrace non-biblical change. While we regard and respect the right for everyone to make their own choices, we affirm we also have that same privilege.

The following reflect a portion of what we believe at OCE and what we expect families to support as we partner together to educate your children in these difficult days. A more comprehensive Position on Cultural Concerns and Differences may be obtained from the front office.

Marriage, Gender, and Human Sexuality

See Genesis 2:24; Genesis 19:5, 13; Genesis 26:8-9; Leviticus 18:1-30; Romans 1:26-29; I Corinthians 5:1; 6:9; I Thess. 4:1-8; Hebrews 13:4.

- Marriage** Designed by God to be between one man and one woman
- Gender** Assigned by God and made evident by genitalia (confirmed by DNA)
- Sexuality** Intended to be expressed between a male and female within the confines of marriage. We believe homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, pornography, gender fluidity, transgenderism, and any other sexually fluid lifestyles are sinful perversions of God's gift of sex.

Creation vs. Evolution

See Genesis 1-2; Exodus 20:11

We believe that God created the universe in six literal 24-hour periods. We reject evolution, the Gap Theory, the Day-Age Theory, the Big Bang Theory, and Theistic Evolution as unscriptural theories of origin.

Life, Abortion, and Euthanasia

See Job 3:16; Psalms 51:5; 139:14-16; Isaiah 44:24; 49:1; 5; Jeremiah 1:5; 20:15-18; Luke 1:44.

- Life** All human life is precious from the unborn to the aged.
- Abortion** We understand the difficult decisions surrounding abortion. Especially if the mother is *really* in danger of losing her life. And while there is no "one size fits all," we categorically support life and view abortion as infanticide.
- Euthanasia** We believe intentionally the taking the life of the elderly for whatever reason is murder.

By signing below, we acknowledge we have read OCE's Condensed Stance on Cultural Controversies and will support these teachings to the best of our abilities. While we recognize we are not required to conform to these beliefs in our personal lives, we commit not undermine these teachings with our students.

Father's Signature

Date

Mother's Signature

Date

Student's Signature

Date

The enrollment fee must accompany this application and is non-refundable. Thank you for your confidence in OCE to assist you in providing quality Christian education for your child. Our commitment is to work with the home, but not to assume responsibilities that rightfully belong to parents. Because of our ministry to the entire family, we desire all children within the home to attend OCE. Please provide an explanation of any exceptions with your children.

Student Information

Grade to Enter: _____ Date: _____
 Student's Legal Name: _____
 Social Security #: _____ DOB: _____ Age: _____
 Gender: _____ Address: _____
 Phone: _____

Family Information

Father/Guardian 1		Mother/Guardian 2	
Name:	_____	Name:	_____
Relation to student:	_____	Relation to student:	_____
Address:	_____	Address:	_____
Phone:	_____	Phone:	_____
Email:	_____	Email:	_____
SS # (req'd).	_____	SS # (req'd).	_____
Employer:	_____	Employer:	_____
Work Phone:	_____	Work Phone:	_____
Position/Title:	_____	Position/Title:	_____
Education level:	_____	Education level:	_____
Parents Married <input type="checkbox"/>	Parents Divorced <input type="checkbox"/>	Parents Separated <input type="checkbox"/>	Single Parent <input type="checkbox"/>
Father Remarried <input type="checkbox"/>	Lives w/Father <input type="checkbox"/>	Mother Remarried <input type="checkbox"/>	Lives w/Mother <input type="checkbox"/>
Father Deceased <input type="checkbox"/>	Lives w/Guardian <input type="checkbox"/>	Mother Deceased <input type="checkbox"/>	
Stepfather/Guardian 3		Stepmother/Guardian 4	
Name:	_____	Name:	_____
Relation to student:	_____	Relation to student:	_____
Address:	_____	Address:	_____
Phone:	_____	Phone:	_____
Email:	_____	Email:	_____
SS # (req'd).	_____	SS # (req'd).	_____
Employer:	_____	Employer:	_____
Work Phone:	_____	Work Phone:	_____
Position/Title:	_____	Position/Title:	_____
Education level:	_____	Education level:	_____

*****If biological parents are not in the same household, please provide copy of legal custody arrangements.*****

Academic Information

School last attended: _____
City, State, Zip

Has student ever experienced disciplinary problems? _____

If yes, please explain: _____

Has student been suspended/expelled from a facility? _____

If yes, please explain: _____

Based upon your knowledge of your student, how would you describe their academic performance?
performance: Below average Average Above average

In which subjects does your child demonstrate strengths? _____

In which subjects does your child exhibit areas of difficulty? _____

Has your student received special help for reading or learning difficulties? _____

If yes, please explain: _____

Admissions Questionnaire

How did you hear about Outreach? Church Direct Mail Google Social Media
Current OCE Family (If so, please list): _____

What have you heard about Outreach (positive & negative)? _____

Please describe in as much detail as possible what you are looking for in Christian education:

After reviewing the enrollment packet and handbook, how do you feel about the following?

The school's discipline policy: _____

The school's dress code: _____

The school's academic standards: _____

Photography Release

As a parent or guardian of this student, I hereby consent to the use of photographs/video taken during the course of the school year for publicity, promotional and/or educational purposes (including publications, presentation or broadcast via newspaper, internet, or other media sources). I do this with full knowledge and consent and waive all claims for compensation for use, or for damages.

Yes, I give consent for Outreach Christian Education to photograph my child for school purposes or at school event.

No, I do not authorize Outreach Christian Education to photograph for my child for any event.

Parent Signature

Date

Authorization and Medical Records

Please list the names of those who may pick up your child and make medical decisions.

List names in the order you wish them to be called.			Authorization	
Name	Relationship	Phone #	Pick Up	Medical

Describe any illness, disease, or physical disabilities that either have affected, or may affect, your child's general health, schoolwork, or participation in school athletic programs.

Are there currently any behavioral, psychological, or educational evaluations, treatments, or interventions? If yes, please describe: _____

Has your child been diagnosed with ADD or ADHD? _____

If yes, what treatment(s) is student receiving? _____

May we have your permission to administer Tylenol or ibuprofen in the event of a headache or elevated temperature? Yes No (circle one)

Physician's name: _____

Phone: _____

In order to teach the students good judgment and discretion in matters of their appearance, Outreach Christian Education expects students to wear clothing, hairstyles, make-up and jewelry that promote modesty, appropriateness, and neatness, and which do not distract from the climate of Christian education at Outreach Christian Education. Dress policies are established to contribute to the learning environment of pupils so that 1) they can excel academically in a Christian setting, 2) godly character will be reflected in the ways they represent themselves, 3) students will wear clothing appropriate for normal school activities, and 4) students will be challenged in learning accountability, discernment, and obedience (Hebrews 5:14; 1 Peter 2:13). A dress code is conducive to self-worth, a good study atmosphere, and a good personal identity (Proverbs 11:22). God knows our spiritual condition by our hearts, but men can initially only see the physical body and how it is attired (1 Samuel 16:7).

Even as there is appropriate clothing for church, athletics, work, etc., so too there is appropriate clothing for school and related activities. It is important that families come to a cooperative agreement in this area. Please realize that we have a wide variety of opinions regarding personal appearance, but it is often necessary to set aside our individual desires for the good of the overall school family. We trust the following list of guidelines will clarify for students and parents the desire we have at Outreach Christian Education for our students to glorify the Lord in their dress and grooming. As you read through this list, please consider the three major principles that represent the spirit of the dress code: that students are to wear clothes that are modest, appropriate and neat.

The classroom teacher and Head of School are responsible for administering the dress code. Teachers will carefully observe students' dress at the beginning of each day or function and inform the student and the office staff of any concerns as soon as possible. The student will need to change any inappropriate clothing in order to attend school. If the parent is unable to bring a replacement item to school, the office staff may substitute another piece of clothing (if available). The items outlined in the dress code do not necessarily comprise the entire list of questionable dress practices. On occasion, there could be situations where something not listed may have to be brought to the attention of the student and parent. If a question arises on any issue, the decision of the Head of School will prevail.

Acceptable uniform colors are white, black, red, navy, gray, khaki, and "blue red" or "navy red" plaid*.

*Plaid colors derived from French Toast website.

Procedure for Dress Code Violations

Students will be given two warnings before the following procedures take place.

When a student comes to school improperly dressed, the following procedure will be followed:

1. The teacher will send the student to the office indicating the violation. Students will be treated with love and respect as they are given explanation for their incorrect attire.
2. The office will contact the parent by phone and the parent will be **REQUIRED** to bring the student appropriate clothing.
3. Students out of dress code will not be allowed in the classroom. Instead, they will wait in the office for the arrival of the proper clothing.
4. Continual dress code violations will result in suspension.

It is important that both parent and student diligently work to follow the dress code, as it will be strictly enforced. We appreciate your support in this policy.

Males

Pants

Males must wear slacks (Bugle Boy/Docker-type) in good condition; no rips or tears in slacks are allowed. No blue jeans or fad slacks are allowed (this includes “skinny,” baggy, slouch, ripped, torn, etc.). Corduroy slacks are allowed. Blue jeans are permitted on announced casual days only.

Shirts

Shirts must have *buttons and a collar* and be worn tucked in. Turtlenecks are acceptable. Polo-type shirts (button placket and collar) may be worn. Students may not wear another shirt over their shirt nor coats or jackets, including hoodies, in the Learning Center; however, students may wear a sweater or cardigan in the classroom. Absolutely no T-shirts or sports shirts of any kind.

Shoes

Casual shoes should be worn (such as loafers, etc.). Casual, **solid-colored** tennis shoes (red, white, navy, or black) may be worn, such as Keds or Skechers. This does not include sport tennis shoes. Please see examples for clarification. Snow boots may be worn to school during inclement weather, but students will be expected to change into uniform shoes upon their arrival.

Other

Males are expected to be well-groomed at all times. Hair must be cut above the collar (no tails, mohawks, punk, or fad hairstyles allowed). All hair must be out of the student’s face and eyes at all times. No earrings, nose rings, or piercing of other body parts is allowed. No tattoos, temporary or otherwise, allowed.

Casual Day

- OCE will designate specific days as Casual Days. On these days, students must adhere to the following standards:
- Clothing should not have writing or logos. OCE will designate certain days for Chiefs or Royals apparel. These items are only permitted on those pre-communicated days.
- Tennis shoes and other comfortable shoes are permitted on casual days.
- Jeans or pants must not contain rips, tears, holes, etc.

Females

Dresses

Dresses or skirts must not be any shorter than the knee. Slits in skirts/dresses must not be more than one inch above the knee.

Females may wear *dress slacks* (corduroy slacks may be worn) with buttons and/or zippers at the waist. Dress slacks do not include tight fitting or form-fitting pants. No leggings, stirrups, spandex, or knit pants are permitted. If pants are anything other than slacks or corduroy, they are allowed at the discretion of the administration only. All clothing should be modest. Blue jeans are permitted on announced casual days only.

Blouses

Females are expected to wear a blouse or turtleneck that is long enough to be tucked in. If raising hands

above your head exposes any skin, the shirt is deemed inappropriate—no exceptions. A collar and buttons are recommended (required for elementary); if the shirt does not have a collar and buttons, it is allowed at the discretion of the administration. Sleeveless shirts, including tank tops, are not allowed. Females should not wear tight-fitting clothing. Students may not wear another shirt over their shirt nor wear coats or jackets, including hoodies, in the Learning Center; however, students may wear a sweater or cardigan. Absolutely no t-shirts or sports shirts of any kind.

Shoes

Casual shoes should be worn (such as loafers, etc.) Casual, **solid-colored** tennis shoes (red, white, navy, or black) may be worn, such as Keds or Skechers. This does not include sport tennis shoes. Please see examples for clarification. Snow boots may be worn to school during inclement weather, but students will be expected to change into uniform shoes upon their arrival.

Other

Females are expected to be well groomed at all times. Hair must be neat in appearance with no punk or fad hairstyles. All hair must be out of the student's face and eyes at all times. Hair should appear natural in color—unnatural hair dyeing is prohibited.

Earrings are allowed on the ear lobe only; no earrings up the ear or on the cartilage. No nose rings or piercing of other body parts allowed. No tattoos, temporary or otherwise allowed.

Casual Day

- OCE will designate specific days as Casual Days. On these days, students must adhere to the following standards:
- Clothing should not have writing or logos. OCE will designate certain days for Chiefs or Royals apparel. These items are only permitted on those pre-communicated days.
- All shorts or skirts must be at least knee-length.
- Tennis shoes and other comfortable shoes are permitted on casual days.
- Jeans or pants must not contain rips, tears, holes, etc.
- Leggings are never permissible as pants.

Required Items	
Elementary Girls**	Elementary Boys**

Each girl is **REQUIRED** to have:
 Khaki, black, or navy pants (Bugle Boy/Dockers)
 White blouse—button-down with a collar
 Black uniform shoes
 Knee high socks
 (Navy, red or white and must be worn with skirts, skorts/shorts)
 Gym clothes
 (Navy, Red, or White OCE T-shirts, navy sweatpants & tennis shoes)

Each boy is **REQUIRED** to have:
 Khaki, black, or navy pants (Bugle Boy or Dockers-style)
 White dress shirt—button-down with a collar
 Black uniform shoes
 Gym clothes
 (Navy, Red, or White OCE T-shirts, navy sweatpants & tennis shoes)

Allowed Items	
Elementary Girls**	Elementary Boys**

V-neck jumper
 Short or Long-Sleeved Polo Knit
 Sweater/Cardigan
 Turtleneck
 Tie
 Skirt/Skort/Shorts
 Pants or Slacks
 Jumpers
 Tights
 Regular socks*
 *Worn *ONLY* during winter months with pants
 Casual Shoes (**PLAIN** Keds, Skechers, etc.)

Short or Long-Sleeved Polo Knit
 Long-Sleeved Peter Pan
 Sweater/Sweater Vests/Cardigan
 Turtleneck
 Tie
 Pants or Slacks
 Casual Shoes (**PLAIN** Keds, Skechers, etc.)

**See "Acceptable Uniform Colors" on p. 42 of the Handbook.

Girl Examples

Uniform Shoes:



Casual Shoes:



Polo shirts:



Jumpers:



Skirt/Skort:



Shorts/Pants:



Boy Examples

Uniform Shoes:



Casual Shoes:



Polo shirts:



Pants/Slacks:



Shorts:



Button-down:



This document must be signed by both parents and returned. Please have your child review this contract carefully so they are fully aware of the dress code and procedures for dress code violations. You may read this contract to younger student.

Procedure for Dress Code Violations

Students will be given two warnings before the following procedures take place.

When a student comes to school improperly dressed, the following procedure will be followed:

1. The teacher will send the student to the office indicating the violation. Students will be treated with love and respect as they are given explanation for their incorrect attire.
2. The office will contact the parent by phone and the parent will be **REQUIRED** to bring the student appropriate clothing.
3. Students out of dress code will not be allowed in the classroom. Instead, they will wait in the office for the arrival of the proper clothing.
4. Continual dress code violations will result in suspension.

It is important that both parent and student diligently work to follow the dress code, as it will be strictly enforced. We appreciate your support in this policy.

As parents, our signatures indicate that we agree to uphold the dress code fully, and will inspect our child's attire daily before they leave for school.

I understand that Outreach Christian Education has an established dress standard that will motivate students to appear well-groomed and neatly-dressed at all times. I understand that students are required to purchase and wear uniforms to school. By my signature, I am stating that I have read and agree to the Dress Code Policy. I understand that this policy is effective upon enrollment. I also understand that this dress code is in effect during school and at all school-related functions.

Father's Signature

Date

Mother's Signature

Date

Cell Phones/Electronics

To facilitate a distraction-free learning environment for our students, OCE prohibits possession of personal technological devices on campus. Students will be required to submit **ALL** tech (tablets, cell phones, smart watches, etc.) to the Principal upon entry to school. All tech devices may be retrieved at parent pick-up.

Failure to comply with this policy will result in the following disciplinary measures:

- 1st Offense: Confiscation of Device. Parent must retrieve at end of day
- 2nd Offense: Forfeiture of **ALL** privilege to bring devices to campus
- 3rd Offense: In-school suspension
- 4th Offense: Out-of-school suspension
- 5th Offense: Expulsion

OCE reserved the right to review and assess each case individually.

I understand that Outreach Christian Education desires to foster a distraction-free learning environment and has implemented the above technology policy for that express purpose. I understand that students are required to abstain from bringing and/or utilizing technology at school unless approved by administration. By my signature, I am stating that I have read and agree to OCE's technology policy. I understand that this policy is effective upon enrollment. I also understand that this technology policy is in effect during school and at all school-related functions, and that failure to adhere to this policy will result in the disciplinary measures listed above.

Father's Signature

Date

Mother's Signature

Date

Student's Signature

Date



Outreach Christian Education

Required Fees (Non-refundable)

Registration Fee Family Rates	\$250 (after Jan. 29, 2021) <i>Late enrollment begins June 1 and \$100 will be added making enrollment \$350</i>
K-12 Student Fee* Per Student	K-3 rd Grade: \$350/ Per Student (late fees apply if paid after 5/31/2021) 4 th -12 th Grade: \$745.00 (includes required classes, see below) (added late fees after 5/31/2021)
Total Registration and Enrollment Fees	\$_____ (Jan. 29, 2021) or \$_____ (after Jan. 29, 2021)

*The K-12 student fee covers a portion of the cost of hardback textbooks, disposable workbooks, technology expenses, fine arts (orchestra, drama, art etc.) and other classroom materials essential to the education of the student.

Outreach Christian Education 2021-2022 Tuition Schedules

The following are the 2021-2022 tuition and fees. Multiple-child discounts are listed below. Fees are subject to change without notice. (For multiple-child families, the oldest child is your first student).

2021-2022 Annual Tuition Discounts applied to youngest students first	1 st Child	2 nd Child	3 rd Child	4 th Child
Kindergarten	\$4999.00	4600.00	4100.00	3100.00
Elementary (Grades 1-5)	\$5525.00	5025.00	4525.00	3100.00
Middle School (Grades 6-8)	\$5950.00	5450.00	4950.00	3100.00
High School (Grades 9-12)	\$6100.00	5450.00	4950.00	3100.00
Large families—5 th child and up	\$1000.00	1000.00	1000.00	1000.00

2021-2022 Optional Fees (non-refundable)

Athletic Programs	Fees (Per Athlete)
Basketball	\$150 ELEM \$165 MS \$175 HS
Cheerleading (Elementary only)	\$100
Track and Field	\$150 ELEM \$165 MS \$175 HS
Volleyball	\$150 ELEM \$165 MS \$175 HS

2021-2022 Tuition Payment Plans

Ten Monthly Payments

- July 2021 (or upon acceptance) through April 2022
- Debit/credit card

Semester Payments 3% Discount deducted from the December payment

- July 2021 (or upon acceptance) and December 2022
- Debit/credit card or check

Payment in Full 5% Discount

- July 2021 (or upon acceptance)
- Debit/credit card or check

NOTE: A processing fee of 2.85% will be collected for all debit and credit card payments.

Tuition Assistance

OCE operates a need-based assistance program for enrolled and newly-enrolled families. Each year's tuition assistance awards are determined by the number of applicants, the amount of verifiable financial need each applicant demonstrates, and the donations available to meet the tuition assistance needs. Families must reapply for Financial Aid each school year, as needed. See Mrs. Kathy Taylor or Ms. Jessica Bullard for more information or to request a Financial Aid Application.

Discounts

Pastor/Minister	Discount
Full-Time Pastor: Associate Pastor (Tuition only)	50%
Full-Time Missionary (Tuition only)	50%
Full-Time Seminary Student (Tuition only)	50%
Part-Time Ministry (Tuition only)	35%

OCE Staff/Teacher	Discount
Full-Time (Tuition only)	90%
Part-Time (Tuition only)	75%

Military	Discount
Full-Time (Tuition only)	10%

Other	Discount
OCE Alumni (Tuition only)	10%

Please read this document carefully. Initial each item indicating that you understand the policy, then sign (signature required by both parents if applicable). Arrangements for tuition, fees, and other financial obligations must be completed before a child starts classes. Each policy is outlined below.

Tuition: The opportunity to finance my payments over a period of time, at no interest, is a privilege as well as an obligation. Failure to make payments is a serious matter. Delinquencies, caused by insufficient funds or closed accounts, must be paid to the school within 10 days of notice. If not paid in 10 days, a deposit (cash or equivalent) of one month's payment must be made in addition to the delinquent payment. For a third consecutive delinquency, the account will be placed on "three months in advance" status (i.e., in addition to the delinquent payments, I must pay three months AHEAD by cash or equivalent). Failure to fulfill this obligation will result in the loss of my automatic withdrawal privilege. However, in the event of a family emergency impacting my finances, a written request for special arrangements may be made to the Administrator.

Initial _____

Annual and Semi-Annual Payments: The option to pay on an annual or semi-annual basis is also available. The annual (one lump sum) payment is due and payable on July 1. The semi-annual plan consists of two payments: the first half is due July 1 and the balance is due December 1. These payments are made directly to OCE.

Initial _____

All Tuition (monthly, annual, semi-annual): In the event tuition obligations are not met, the following policy will go into effect: The parent will be notified in writing that the payment is delinquent and must be paid within 10 days of the date of the letter. If payment is not made within the allotted time, a \$25 late fee will be assessed to the parent's tuition account. In addition, should the student(s) be enrolled in OCE for the following school year, the account must be pre-paid the total tuition or the parent will be required to enroll in monthly automatic deductions. Further, if there is a financial problem, the parent is urged to contact the school administrator to discuss the matter. If the student's tuition still has not been paid and the responsible parent has not contacted the school to discuss the matter, the parent shall be notified in writing that, unless other arrangements have been made with the school administrator, the student's enrollment will be terminated effective 30 days from the date the letter was acknowledged received. In cases where there is an unpaid balance and the student does not return to Outreach Christian School, student records will not be forwarded to any new school until all unpaid balances have been paid in full. All unpaid accounts, which have not been satisfactorily resolved with the school administrator, will be sent to a collection agency.

Initial _____

Withdrawal: I acknowledge that I must give a 30-day written notification to a school administrator prior to withdrawing my child from the school. If such notice is duly given, pre-paid tuition will be prorated beginning with the next calendar month following the completion of the 30-day notice period (ex. if notice is provided September 15th, tuition will be assessed through the end of October). Absent such notification, tuition will continue to be assessed.

Initial _____

Miscellaneous fees for the remainder of the school year are payable as they are due. Each family is obligated to pay for fees and miscellaneous expenses for each student enrolled in Outreach Christian Education.

Expense	Type	Due Date	Amount
• School pictures	Optional	Varies	Varies
• Field Trips	Required	TBA	TBA
• Athletic fees	Optional	TBA	TBA
• Hot lunches	Optional	TBA	TBA

I understand that there are miscellaneous fees beyond the cost of tuition. I further acknowledge that the fees listed above are not all-inclusive, and that there may be additional fees for which I am responsible throughout the year.

Initial _____

Family Service Program

This is your school. Make it the very best it can be by finding ways to volunteer and get involved! We need you to serve on field trips, in the classroom, around campus, with fundraisers, etc. As we progress through the school year, you may feel led to give of your time, talents, and expertise for the future of your children and this ministry. If you notice an area of opportunity with which you would like to help, please see the Principal or Administrator to discuss available options.

Initial _____

Family Fundraising Program

Outreach Christian Education holds one to three fundraisers each year. We keep our fundraisers as simple as possible to alleviate the burden on families. Most do not require the delivery of items. OCE relies heavily upon its fundraisers to help offset expenses not covered by tuition. In order for fundraising campaigns to be successful, we must have the participation of each family. The following guidelines have been established in order for each family to share in supporting OCE's fundraising efforts. Families are expected to commit to doing their utmost to participate and wholly endorse the school's fundraising efforts. *Families who do not show a **good faith effort** in raising and participating in fundraisers will need to give an explanation attached to re-enrollment for following year.* I understand that as a family we are responsible for raising funds equal to:

One-child family	\$250 yearly
Two-child family	\$500 yearly
Three-child family	\$750 yearly

Initial _____

Insufficient Funds Policy

Returned checks will not be processed again. I, therefore, understand that any checks returned by my financial institution because of insufficient funds must be paid with cash or money order. In addition, a \$30 fee will be assessed for all returned items. The second returned item will result in my account being placed on a CASH-ONLY status.

Initial _____

I have read and agree to the payment policy and financial information outlined in this document. In addition, my signature indicates that I have fully read the OCE Handbook. I understand it is my responsibility as a parent to comply with the school's policies outlined in this Enrollment Application and the Handbook. I understand that all fees are non-refundable.

Father's Signature

Mother's Signature

Date

- ◆ It is understood that my child's attendance is a privilege and not a right. If at any time his/her conduct, academic progress, or cooperation with the school's authority is not in keeping with the school's requirements, the school reserves the right to terminate at its discretion any child's enrollment. The school does not accept students with police records or who have used narcotics, except at the Board's discretion. OCE reserves the right to request a drug test as well as a police report for each student.
- ◆ I understand that the educational program is an integral part of the school ministry and I am expected to support it.
- ◆ I understand video cameras in classroom are used solely for administrative purposes and are employed for the safety of both staff and students.
- ◆ I hereby commit to assume my Scriptural responsibility to support the school's educational ministry prayerfully, financially, and wholeheartedly.
- ◆ I understand that my child is expected to take part in school educational activities, including sports and sponsored trips away from the educational facility, and I absolve the school from liability to me or my child because of injury sustained at supervised school-related activities.
- ◆ I agree to uphold and support the high academic standard of the educational ministry by providing a place at home for my child to study and by encouraging my child in the completion of any homework or assignments.
- ◆ I appreciate the standards of the educational ministry and do not tolerate profanity, obscenity in word or action, dishonor to the Godhead or the Word of God, or disrespect the staff of the school.
- ◆ I hereby agree to support regulations in the published school educational Handbook on the applicant's behalf and authorize the school to employ discipline as it deems wise and expedient for the training of my child.
- ◆ I understand that the school reserves the right to dismiss any child who fails to comply with the established regulations and discipline, or whose parents do not assume their responsibility to the educational ministry.
- ◆ I acknowledge receipt of the school Handbook and understand and agree to the rules and regulations of the Handbook, as well as the terms stated on this application.
- ◆ I acknowledge that OCE assumes a firm stance on specific cultural controversies as delineated in the Handbook and this Application and I commit to support these teachings to the best of my ability. If at any point, my heart changes towards these teachings, I commit to resolving any dispute Biblically and, if necessary, will endeavor to part ways amicably.
- ◆ I understand that this school believes and practices alternative dispute resolution based on the Matthew 18 principle. Our family agrees to handle any conflict that may arise using the Biblical steps of Matthew 18. The parties to the contract (family agreement) agree that if any dispute arises between them regarding the interpretation, performance, or breach of this contract, which cannot be resolved by the direct and mutual effort of the parties, the parties shall submit the disputed matters to legal binding arbitration. The parties agree that this method shall be the sole remedy for any controversy or claim and waive their rights to file a lawsuit in any civil court, except to enforce this clause or an arbitration decision. The parties shall use a member of the Institute for Christian Conciliation as the arbitrator, unless the parties agree upon another arbitrator.

THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION, WHICH MAY BE ENFORCED BY THE PARTIES.

Father's Signature

Date

Mother's Signature

Date

Outreach Christian Education Official

Date

I. Identifying Information

Patient's Name

Date of Birth

II. Current State of Health

I have examined the above-named child and verify that this child's medical history and current state of health

ARE ARE NOT satisfactory for participation in school.

Does this child require any specialized care? YES NO
If yes, please explain in section IV.

III. Immunization History

Shot Records:

All shot records are to be submitted to the main office on or before start date. Outreach requires each student to have **all immunizations, unless an exemption is submitted.**

IV. Comments/Recommendations

(Special diets, allergies, ear infections, convulsions, diabetes, seizures, emotional complications, etc.)

V. Signatures

Signature of Physician

Physician's Printed Name

Name of Clinic, Group Practice, or Other

Address

Telephone Number

Date

Parents of applicant, please complete the information requested in this box.

Applicant's name: _____
Parents' names: _____
Pastor's name: _____
Church name: _____
Church address: _____

Dear Pastor,
The above-mentioned student is seeking admission to Outreach Christian Education. Please take a moment to answer the questions below with regards to the applicant and his/her family. This form should be returned to OCE at 2900 NE Cates St. KCMO 64117. The information you provide will be held in the strictest confidence. Thank you for your service to the Kingdom.

Please indicate level of involvement in church activities:

Attends church irregularly; shows little interest	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Applicant
Cooperative; usually willing to help	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Applicant
Seldom participates, although attends regularly	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Applicant
Enthusiastic; deeply involved	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Applicant

How long have you known this Family/applicant? 1 yr. or less 2-3 yrs. 4-6 yrs. 6+ yrs.

How well do you know the applicant? By name/sight Fairly well/numerous contacts
 Casually Close pastoral relationship

To your knowledge, has the applicant made a personal commitment to Jesus Christ? Yes No Unsure

Please check the terms that best describe the applicant's attitude towards the church and its activities

<input type="checkbox"/> Warm-hearted	<input type="checkbox"/> Sympathetic	<input type="checkbox"/> Passive	<input type="checkbox"/> Enthusiastic	<input type="checkbox"/> Respectful
<input type="checkbox"/> Contemptuous	<input type="checkbox"/> Loving	<input type="checkbox"/> Tolerant	<input type="checkbox"/> Critical	

The applicant's spiritual influence on his peers is: Positive Neutral Negative
To your knowledge, does the applicant: Smoke Drink Abuse drugs

On the basis of your comments, would you say the applicant is: Highly recommended
 Recommended Recommended with reservations Not recommended

Please share with us any information you may have about the applicant that would assist with our evaluation. This information could cover recent experiences in the applicant's life, strengths or areas of opportunity, or even a general personality appraisal. Please use the back of this form.

Pastor's Signature: _____

Date: _____

This school honors the Biblical command to "Forsake not the assembling of yourselves together." I do not currently attend church; however, I understand that Biblical principles and theology are taught as Truth at OCE. I commit to support these Truths at home and will not undermine these teachings. I understand that conflicts in views may cause confusion and potential damage to my student and I will endeavor to do my best to support the teachings of OCE in my home and with my child.

Parent's Signature: _____

Date: _____